Welcome to Sengkang Green Primary School

P1 ORIENTATION DAY

2027 P1 STUDENTS





SENGKANG GREEN
Primary School

A vibrant school with a culture of care and the spirit of excellence

SENGKANG GREEN Primary School

TODAY'S PROGRAMME



- Sharing by Primary 1 SKGians
- Address by School Leader
- Sharing by Year Head
- Sharing by Parent Support Group

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Primary School

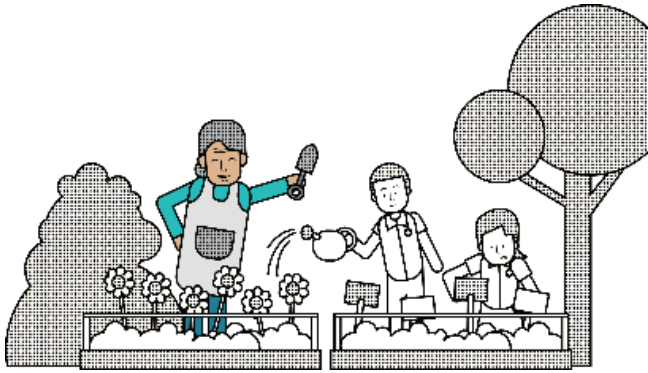
ADDRESS BY SCHOOL LEADER

A vibrant school with a culture of care and the spirit of excellence

What is Primary School about?

SENGKANG GREEN Primary School

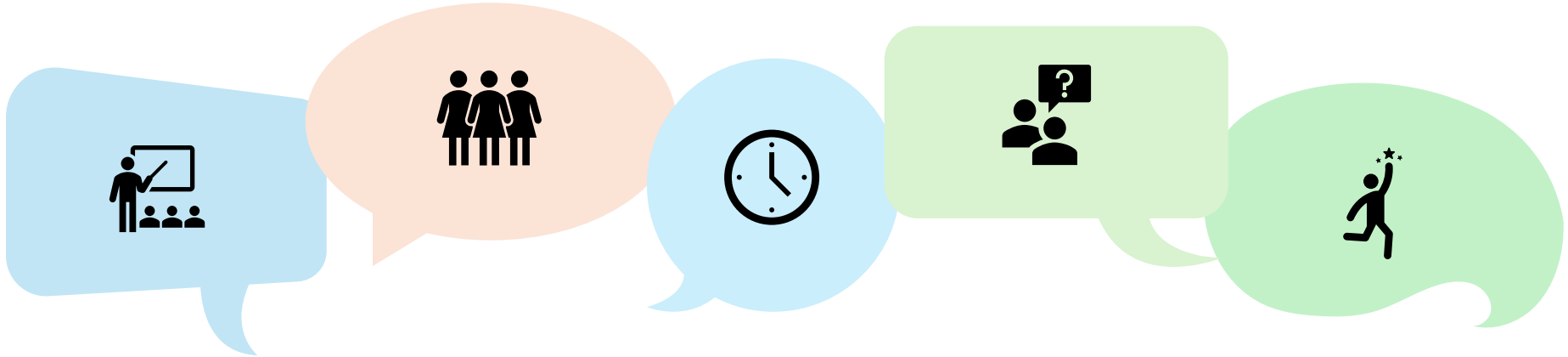
1. Laying a strong foundation
2. Nurturing holistic individuals and continuous learning
3. Providing learning opportunities, recognising our children's strengths & developing their potential
4. Preparing our children for the future
5. Providing a safe learning environment to support their well-being



How can you prepare your child and yourself for starting Primary School?

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You can start talking to your child about the following:



Adjusting to a larger learning environment

Interacting with more peers and teachers

Adapting to longer school hours and new routines

Taking the initiative to ask for help

Becoming more independent and responsible

Try these conversation starters:

I had a good day at work today. *[Parent to share what they enjoyed]* How was your day? Which part did you enjoy the most?

Let's both remember someone that we met today who did a kind deed for us?

I learnt something new at work today. I am sure you did too. Can we teach each other what we learnt?



SENGKANG GREEN Primary School

School Vision

A **vibrant school** with a **culture of care** and the **spirit of excellence**

School Mission

To nurture **healthy** and **happy** individuals with strength of **character**, ready to **serve**, ready for the **future**

School ICAR^{2}E Values

Integrity ***C***are ***A***ctive Teamwork ***R***espect & ***R***esponsibility ***E***xcellence

School Crest

SENGKANG GREEN Primary School

An **open book** representing a **life-long learner** with a hunger for knowledge and excellence

Well **supported** by teachers and parents



Green – learning and **growth**

Orange – **vibrancy** in our children

A young **growing tree** representing a growing child anchored in **strong values**

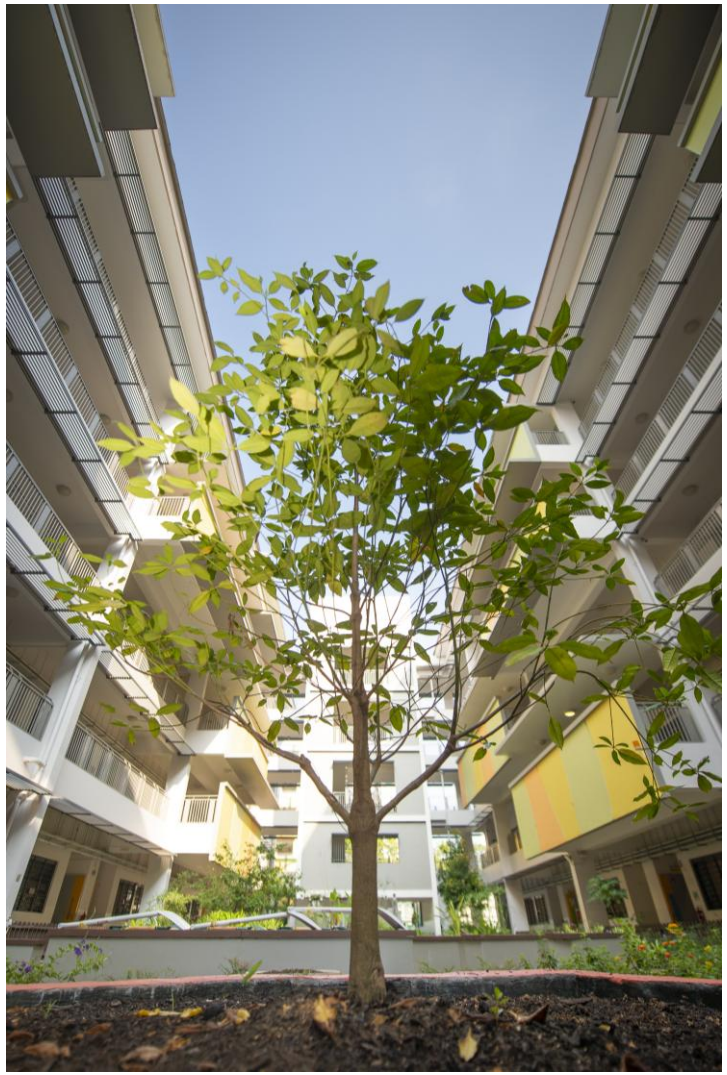
Integrity ***C***are ***A***ctive Teamwork ***R***espect & ***R***esponsibility ***E***xcellence

SKGian Character Tree: Tembusu (Fagraea fragrans)

- A symbol for **strength and resilience**

SENGKANG GREEN Primary School





Qualities of a Tembusu

- Slow growing and **grows to great height**
- **Hardy**, highly robust and grows even in poor soils
- **Resistant** to pests and diseases
- Also known as **ironwood**
- Its **flowers** give off a strong frangrance

Qualities of an SKGian

- **Future-ready life-long learner**
- **Strong and resilient**
- Maintains **good character** to withstand negative influences
- **Contributes** to home, school and the community

Transitioning from Preschool to SKGPS

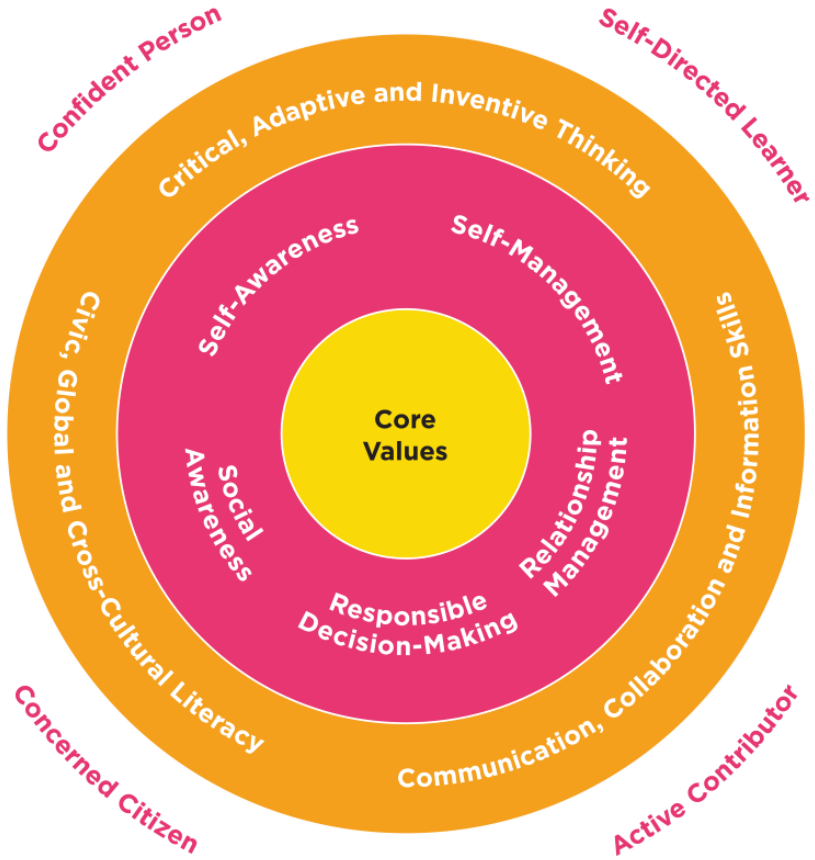
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Executive Functioning Skills from Preschool

EF skills include:

- paying attention
- remembering and following rules
- regulating emotions
- taking turns
- self-control
- flexible thinking

21st Century Competencies from Primary 1



SKGian Character beyond SKGPS

Qualities of our SKGians

- **Future-ready life-long learners**
- **Strong and resilient**
- Maintain **good character** to withstand negative influences
- **Contribute** to home, school and the community

School Environment as the Third Teacher

- Literacy/Bilingualism and Numeracy

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Special Rooms labelled in EL and MTL



Analogue clocks in our school compound

School Environment as the Third Teacher

- School in Nature

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Heritage Pond



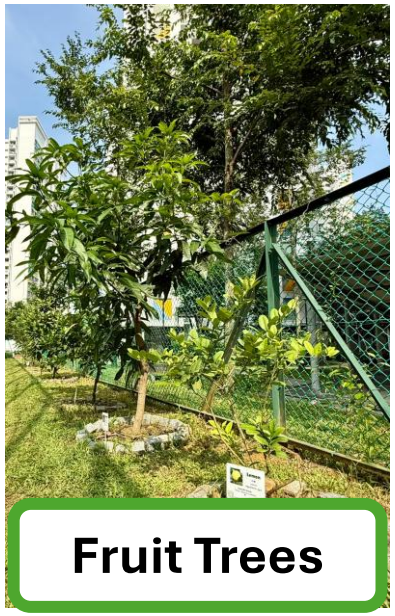
Discovery Haven



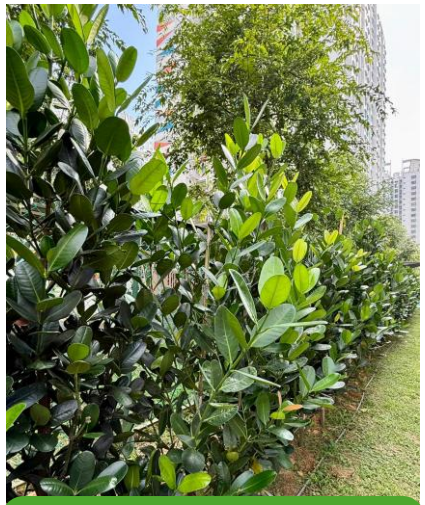
Vertical Green



Orchid Garden



Fruit Trees



Happy Trees



Garden of Sustainability

A vibrant school with a culture of care and the spirit of excellence

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School Rules & Expectations

A vibrant school with a culture of care and the spirit of excellence

Why are school rules important?

SENGKANG GREEN Primary School



- To provide all students a happy, safe and caring environment conducive for growth and learning.

- To cultivate and strengthen the development of positive social-emotional (SE) competencies and executive functioning (EF) skills

School Rules & Expectations

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Punctuality for Daily Lessons

- Students are to be at the assembly area (Hall/Sheltered Hard Court/Classroom) by 7.25 am for flag-raising ceremony.

National Anthem & Pledge

- Students who are Singapore Citizens must sing the National Anthem and take the pledge.

School Attire and Appearance

- Students are to wear the prescribed school uniform and PE attire. Modification to the school attire is not allowed.

Safety Regulations

- Students are not allowed to have in their possession any weapon-like item which can be used or intended to be used to cause harm to others.

Attendance

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Compulsory Education Act

All Singapore Citizens born after 1 January 1996 and living in Singapore must attend a national primary school regularly.

Parents may face penalties for non-compliance if their child fails to attend a national primary school regularly.

- Absences from school must be supported by a medical certificate for medical reasons.
- A letter from parents must be submitted when the student is absent from school for other valid reasons immediately upon returning after their absence.
- Parents may submit up to 5 letters per semester for their child's absence with valid reason. Beyond these 5 letters, absence without supporting documents will not be considered as valid.
- Students are expected to complete each school term. Any request for students to return to home country early or for vacation during school terms does not constitute a valid reason.

https://www.moe.gov.sg/primary/compulsory-education/overview

No birthday parties/ distribution of gifts in school

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To encourage building quality peer relationship without expecting gifts or comparing birthday celebrations.

To be considerate about food allergies and dietary restrictions.



Mobile/Digital Device Policy

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- To avoid distractions from lessons and the loss of such valuables, students are not allowed to bring mobile/digital devices to school.

- Students can look for their teachers for any urgent matters, and if need, use the telephone in the General Office if they need to contact their parents during school hours.

- Parents, who would like to request for students to bring mobile/ digital devices to school, are to write in to seek the Principal's prior permission.

- The permission given by the Principal will be valid up to 31 Dec of the year. If there is a recurring request, fresh permission has to be sought on a yearly basis.







Mobile/Digital Device Policy

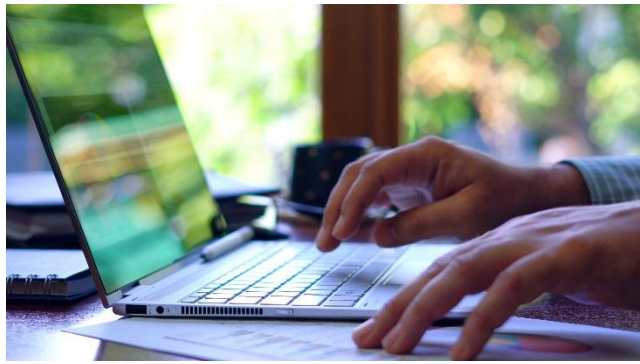
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- If students bring mobile/digital devices to school without prior written approval from the Principal, their devices will be taken away by the Student Development Team (HOD SM/DM/YH). Parents will be informed to collect the devices from the school.

- The school will not investigate the loss of mobile/digital devices that are brought to school.

- **No online homework will be assigned to P1 and P2 students.**

- **P1 and P2 students do not need a personal digital device (such as a handphone or tablet) for homework. A shared device at home, such as a family computer or tablet, will suffice.**



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Guidelines on screen use to be rolled out in Singapore schools

"We've reached a critical point. We have enough evidence that prompts us to want to do something than to wait for more evidence to come up," says the Ministry of Health.



(From R to L) Health Minister Ong Ye Kung, Minister of State for Education and for Manpower Gan Siow Huang and Minister of State for Social and Family Development Sun Xueling speaking to a student at Temasek Primary School on Jan 21,...see more

Vanessa Lim

21 Jan 2025 03:00PM
(Updated: 06 Nov 2025 12:10PM)

CNA, 21 Jan 2025

MOH's new screen time guidelines for kids under 12

Below 18 months



- **No screen time** (except for video calls)
- Do not leave screens on in the background

18 months to 6 years old



- Screen time: **Under 1 hour daily** outside school
- Watch media with kids when possible
- Do not use screens to occupy or distract children
- Choose age-appropriate educational content
- Do not leave screens on in the background
- **No screens during meals and before bedtime**

7 to 12 years old



- Screen time: **Under 2 hours daily**, except for schoolwork
- Avoid giving children mobile devices with unrestricted internet and app access
- Avoid giving children access to social media

Infographic: Clara Ho *Source: Ministry of Health, Jan 21, 2025*

cna

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What Happens When Device-Hooked Preschoolers Go On A 3-Week Screen Detox? – CNA Talking Point, 20 Jan 2026



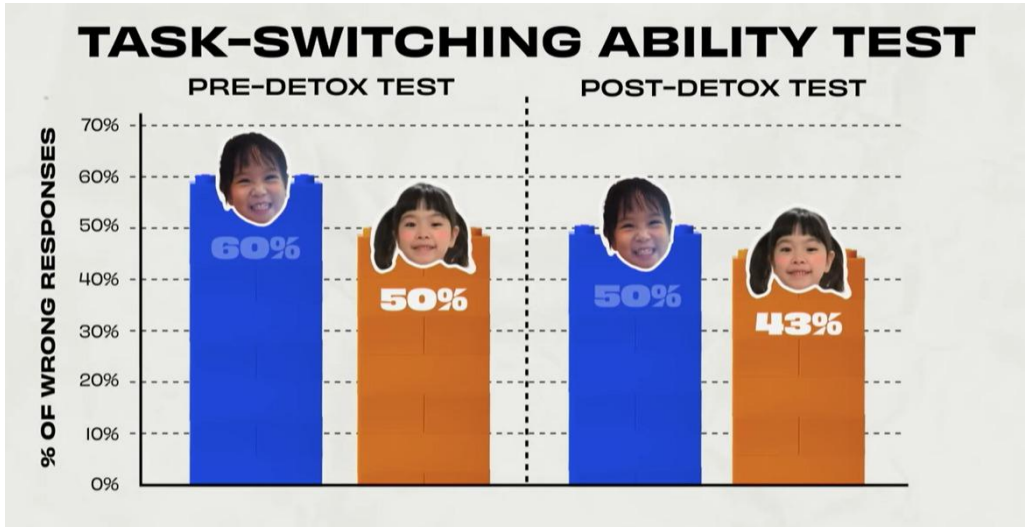
To view the documentary

https://for.edu.sg/screendetox

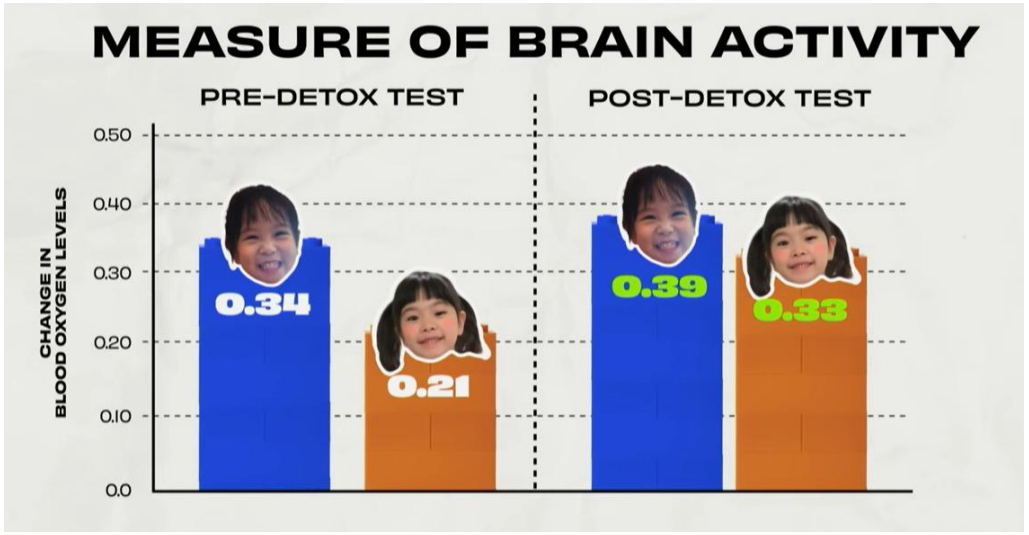
for.edu.sg/screendetox

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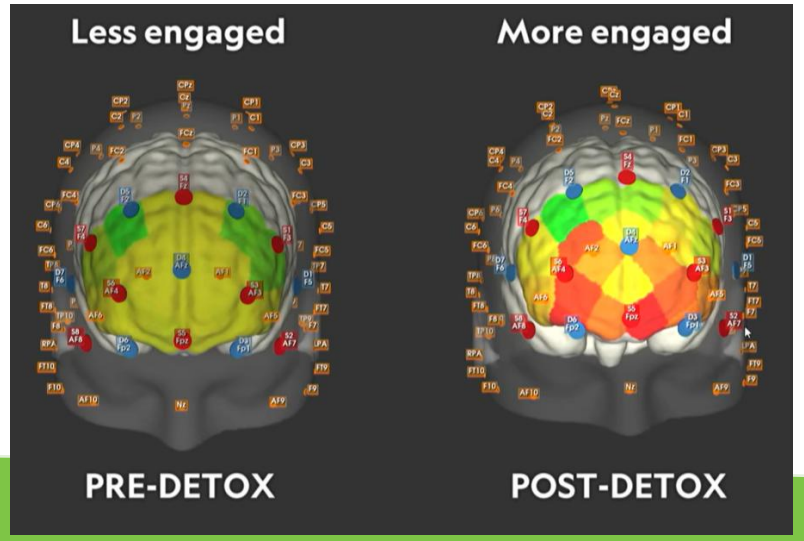
What Happens When Device-Hooked Preschoolers Go On A 3-Week Screen Detox? – CNA Talking Point, 20 Jan 2026



Post-Detox: Drop in wrong responses



Post-Detox: Brain is more engaged



Post-Detox:
More orange & red,
brain is more engaged, healthier brain



SINGAPORE – **Something is not right** with the way our children are growing up with screens, and the hold the gadgets have over them.

Families sit around the same table, yet **conversation is minimal**. Children watch shows or play games on their devices, while adults scroll on their own phones.

Ms Andrea Chan, the group head of TOUCH Counselling and Psychological Services:

- The easy accessibility of digital devices often makes them **a go-to solution**, and the constant stream of stimulation can be **highly addictive**, leading to extended periods of screen time.

- **Lacking the maturity and skills** to manage screen time responsibly also makes young children vulnerable to screen dependency and addiction issues.

The Straits Times, 25 Jan 2026

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" … parent-child activities like reading can counteract brain changes"

Babies with too much screen time may become anxious teens with slower decision-making: Singapore study

Sign up now: Get ST's newsletters delivered to your inbox



Researchers at A*STAR's IHDP said this study explains why limiting screen time in the first two years is crucial. PHOTO: ST FILE

The Straits Times, 1 Jan 2026

A Singapore study links **high screen time:**

- **slower decision-making**
- **increased anxiety**

due to **altered brain development.**

Parents **reading** to children:

- reduce the negative effects of screen time on the brain

MOH and experts suggest:

- **responsible use with parental involvement**
- **less stimulating content**

New resources launched to help parents guide children's digital habits

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Parenting in the digital age is a focal point of the 2025 Digital for Life Festival.
ST PHOTO: KEVIN LIM

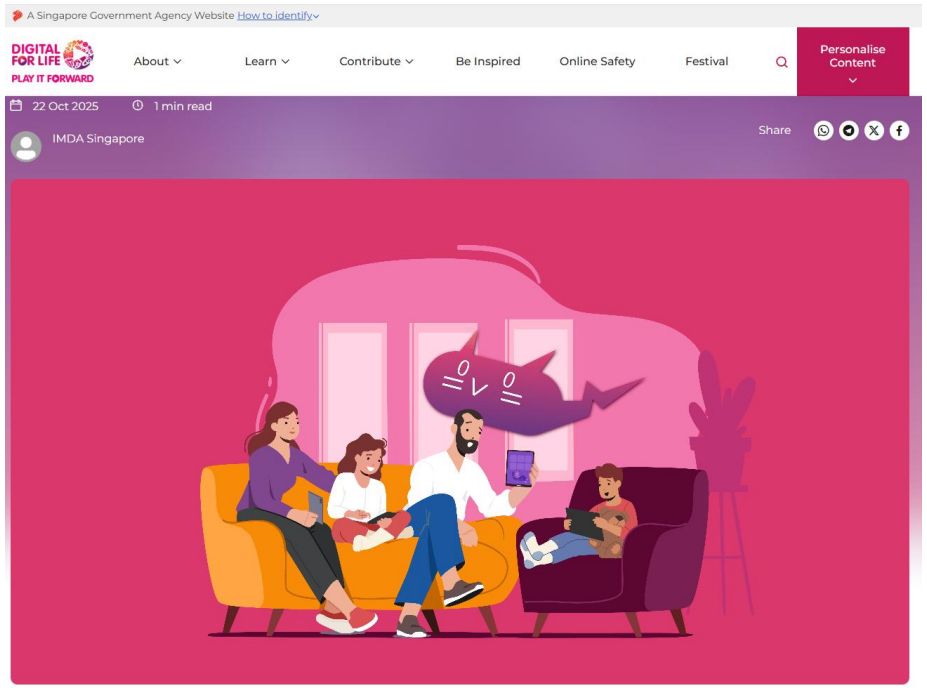
Issued on Nov 1 2025 by the Infocomm Media Development Authority (IMDA), the materials advise parents to:

- set clear rules and parental controls for device use,
- teach children to think before they post,
- report inappropriate content, and
- hold open discussions about what their children are doing online.

"These four actions establish the foundation for children to **develop healthy digital habits** from an early age, paving the way for them to become **discerning and responsible digital users**," said IMDA in a statement on Nov 1.

Source: The Straits Times, 1 Nov 2025

Digital for Life Portal by IMDA





GO.gov.sg

"There are also a few tips I picked up from the resources that I thought were practical."

"I found out that it's possible to filter out inappropriate language on apps like Instagram and the Google search engine."

Source: The Straits Times, 1 Nov 2025

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Parent Hub by HPB

Parent Hub: 7-12 Years

From pregnancy to raising a teenager, learn the ins and outs of raising a healthy child in this one-stop pregnancy and parenting platform for health information.

CONTRIBUTED BY

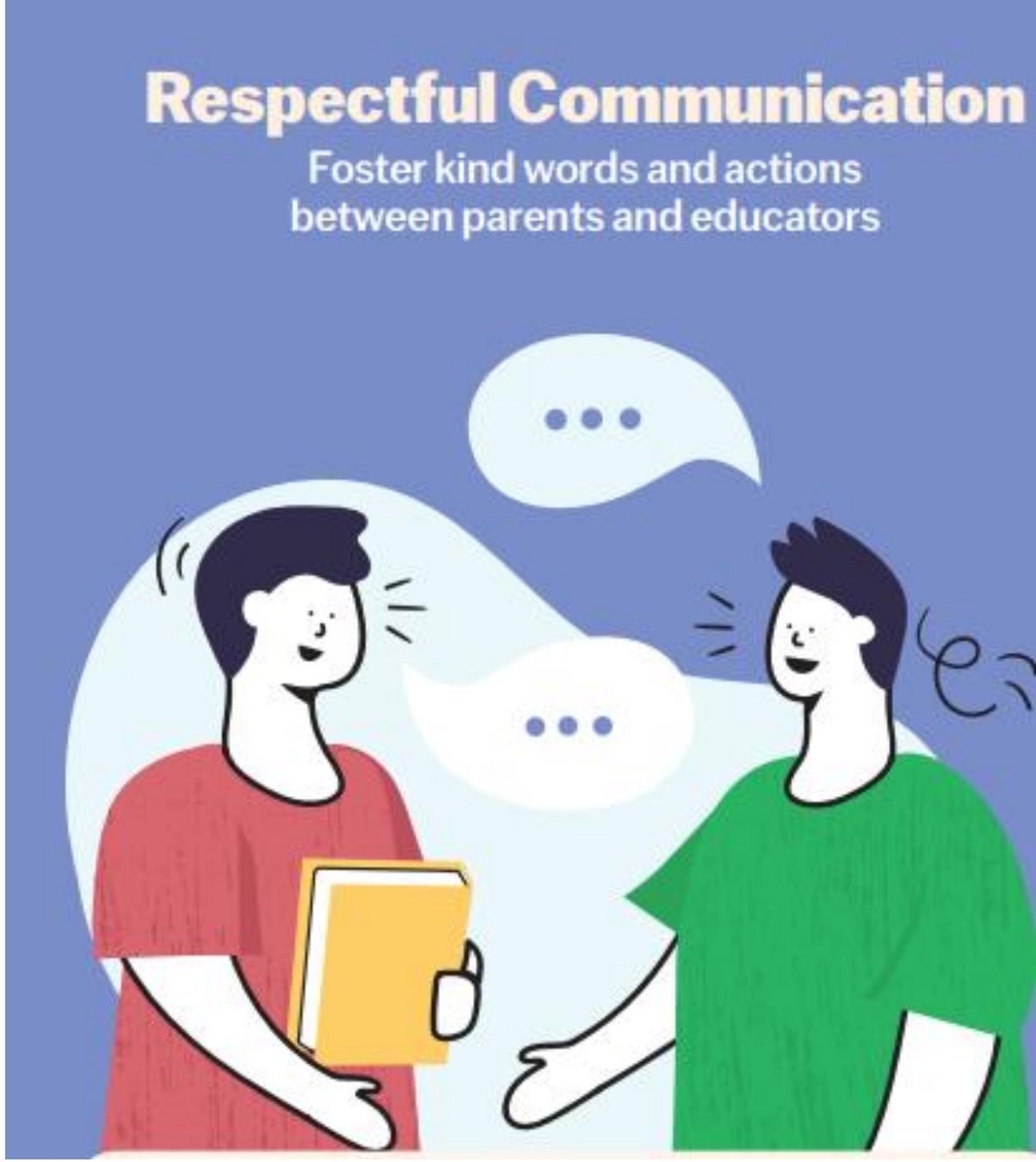
Health Promotion Board

GO.gov.sg



Respectful Communication

- Role-model respectful communication to our children.
- Communicate respectfully using official channels.
- Teachers are not required to share their personal mobile numbers.
- Listen to and understand each other's perspectives and concerns regarding each child.



SENGKANG GREEN Primary School

School-Home Partnership

Communication Channels

School Website	Check the school website regularly for important updates, including the **School Calendar**. • Semester 1 schedule – available latest by end January 2027 • Semester 2 schedule – available latest by end March 2027
Parent Gateway (PG)	PG is our main digital communication platform where we share notifications about school events and programmes. Check your PG regularly for notifications and updates.

- Our school does not use Class Dojo as a form of communication.

SENGKANG GREEN Primary School

School-Home Partnership
Communication Channels

Student Handbook	Write your feedback in your child's handbook and ask them to show it to their teachers. Teachers will acknowledge your message after reading it.
Email	Form teachers will provide their email addresses at the start of the year. They will respond to your emails within three working days.
Telephone	To speak to a teacher by phone, call the school main line at **63864255** during office hours. Provide your name, your child's name and class, and your contact number to the receptionist. As teachers will be teaching during curriculum time, they can only return your call after lessons.
In-person meetings	To meet your child's teacher, please arrange an appointment. Meetings are scheduled after curriculum hours to allow teachers to focus on their teaching duties.

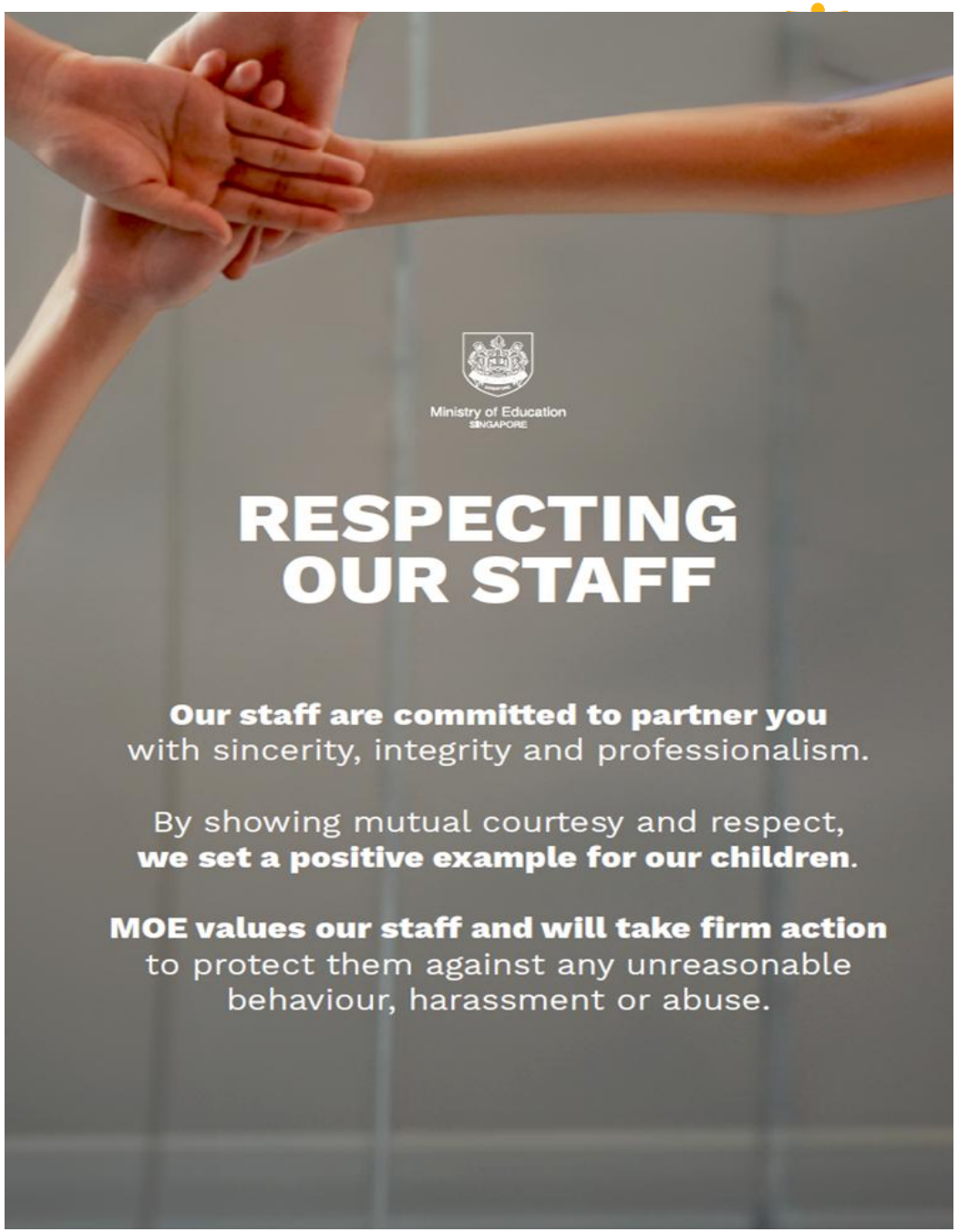
Engagement Charter

Role Modeling:
Let us strive to communicate graciously and respectfully.

Duty of Care:
The school is committed to protecting the well-being of its teachers and staff.

Safe Environment:
We are dedicated to preventing intimidating or threatening behaviours in any form.

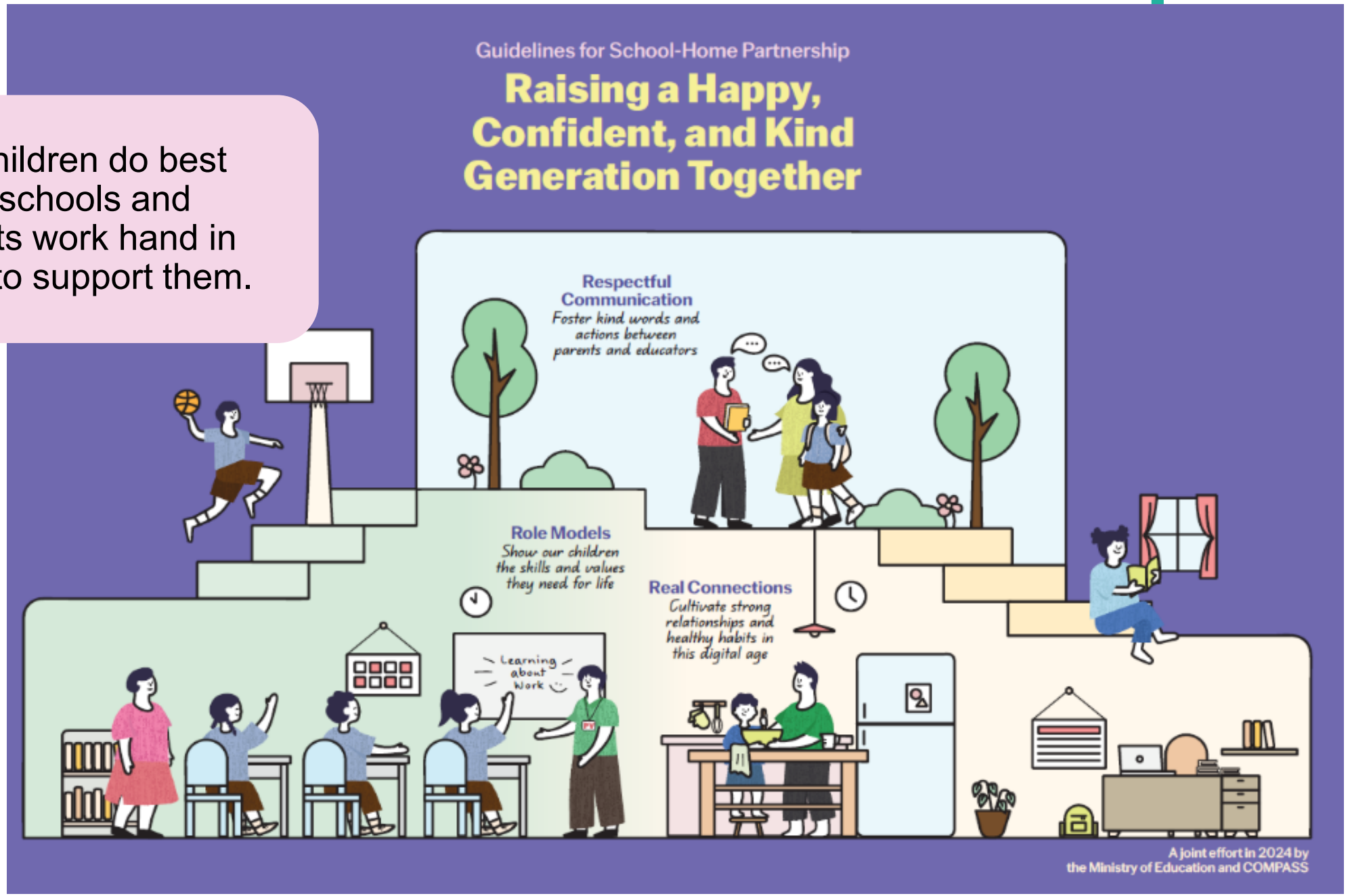
Engagement Policy:
The school reserves the right to limit engagement with parents in circumstances of inappropriate communication.



School - Home Partnership

SENGKANG GREEN Primary School

> Our children do best when schools and parents work hand in hand to support them.



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Sharing by Year Head

SEN GREEN
Primary School
Ministry of Education
SINGAPORE

Here's to a Great Start to Primary School!



PREPARING YOUR CHILD FOR PRIMARY 1

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Smoothening the transition to Primary 1

When your child enters primary school, their experience will include:

New routines

New friends and teachers



New learning environment

PREPARING FOR SCHOOL

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Developing Good Habits

- Make sure your child eats a healthy breakfast before coming to school.
- It is the most important meal of the day.



PREPARING FOR SCHOOL

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Developing Good Habits

DAY	LANGUAGE OF BOOKS
Monday, Tuesday and Wednesday	English
Thursday and Friday	Mother Tongue





ENHANCING READING LITERACY

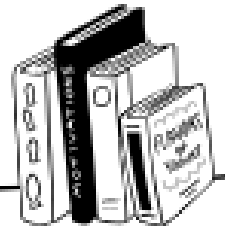
WHY DOES READING MATTER?

READ EVERY DAY

READING MOTTO

EVERY DAY A READING DAY!

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IMPORTANCE

- Increase knowledge: Students who read widely and critically are better able to grasp complex concepts across all subjects.
- Lifelong Learning: Strong readers are lifelong learners who seek understanding and personal growth beyond formal education.
- Future-Ready Skill: Reading literacy cultivates critical thinking, problem-solving and adaptability—essential 21st Century Competencies.



READING GOAL

Read at least 15 minutes a day.





NLB | National Library Board Singapore

GO.gov.sg

Nurture a love for reading

Sign your child up for a free Library membership and myLibrary ID to enjoy NLB's e-resources!

ASSEMBLY VENUES

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Day	Assembly Venue	Programmes
Monday	Hall	Assembly Programmes
Tuesday	Classroom	Refresh Morning - Turn Up Tuesday (Reading) - Gratitude Wednesday - Terrific Thursday (Holistic Health)
Wednesday	Classroom	
Thursday	Classroom	
Friday	Sheltered Court*	Address by School Leader

* If it rains on Friday, students will assemble in the school hall.

RECESS (10 am to 10.30 am)

Habits and Routines:

- Wash hands before eating
- Queue up orderly
- Clean up after eating
- Return of plates and cutlery

Recess Food Options:

- Bring recess food from home
- Buy food from the canteen
- Students **can only purchase** a healthy plate meal, not individual items, to encourage healthy eating habits with a balanced diet.







HEALTHY SNACK TIME

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- 10 mins Healthy Snack Time (Between 8 am to 9 am)
- Nutritious dried food items
  - e.g. cereal, bread, biscuits, buns, muesli bars, fruits, dried fruits, nuts and raisins
- No unhealthy snacks
  - e.g. chips, chocolates, lollipops and sweetened drinks.
- Look for the Healthier Choice Symbol to guide purchases
- Try out "healthy snack time" at home
- Teach your child how to clean up after eating





Attire and Appearance

SENGKANG GREEN Primary School

- Purchase 1 set of uniform and 3 sets of PE attire
- Iron name tags on uniform and PE attire
- Students must be neatly dressed and well-groomed.
- No jewellery, ornaments or accessories.
- For girls, only black hair accessories is allowed. Only small and simple black, silver or gold-coloured ear studs are permitted.



SENGKANG GREEN
Primary School

Stationery and Personal items



School Bag

- Encourage students to use a lightweight school bag and **not** a trolley bag.





- Easier to manage especially when there is a need to carry their bags up and down the stairs.

- Based on guidelines by the Health Promotion Board, students should not be carrying more than **10% - 15%** of their body weight.

- Refer to school handbook for the No Heavy School Bag Guidelines.





Purse/Wallet

- Select a small, compact design that your child can easily fit **in their pocket.**

- Students are to be responsible and to always keep their personal belongings with them, rather than leaving them in other places.











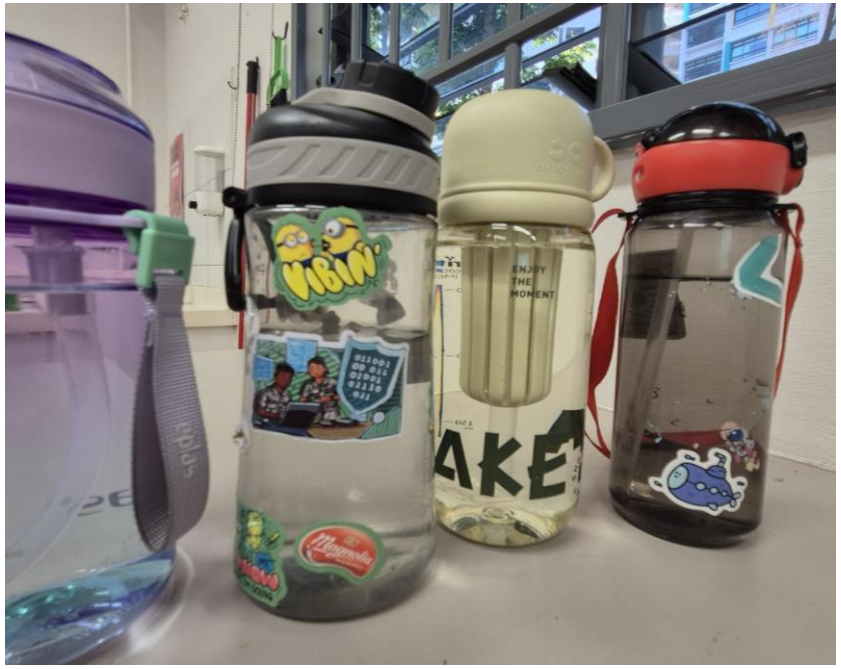




Water bottle

- Suggestions for your child's water bottle to carry around easily:
  - ✓ Light, small, simple and affordable
  - ✓ Strong plastic that does not break easily

- A 500 ml bottle is good enough for a quick refill at school.





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Labelling of all personal items

- Label all personal items with the full name and class

- Continue labelling items when using new ones in school



Self-Care









Toileting

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- A fundamental self-care skill for children entering Primary 1.
- Increases children's confidence in social settings.
- Contributes to children's overall development, helping them achieve age-appropriate milestones.



CHAIR BAG







- Packing chair bags is an important executive functioning skill that teaches students to be organised.
- Please repair or replace chair bags if they are torn or no longer usable due to wear and tear.

SENGKANG GREEN
Primary School

FIRST DAY OF SCHOOL(FDOS)

4 JANUARY 2027
MONDAY





FIRST DAY OF SCHOOL

SENGKANG GREEN Primary School

Date : 4 January 2027 (Monday)
School Hours : 7.30 am – 1.00 pm
Reporting time : 7.10 am – 7.25 am (School Hall)

Parents are invited to join their P1 children in school on the first day of school in the hall.

Maximum of two adults per child.



FIRST DAY OF SCHOOL (FDOS)

SENGKANG GREEN Primary School

- Your child is to put on **SKGPS school uniform** with their **name tag** ironed on *(if already received)*.
- Entry point from **Main Gate A (Front Gate).**
- Parents and child are to **proceed to the school hall** for morning assembly.



THINGS TO BRING ON FDOS (4 JANUARY)

SENGKANG GREEN Primary School

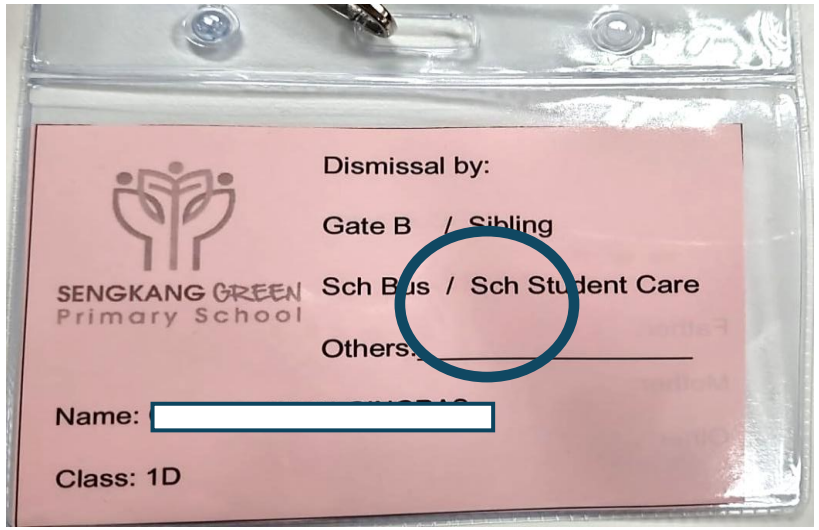
Stationery
A pencil case with 3 sharpened pencils, an eraser and a ruler
A glue stick
Colour pencils

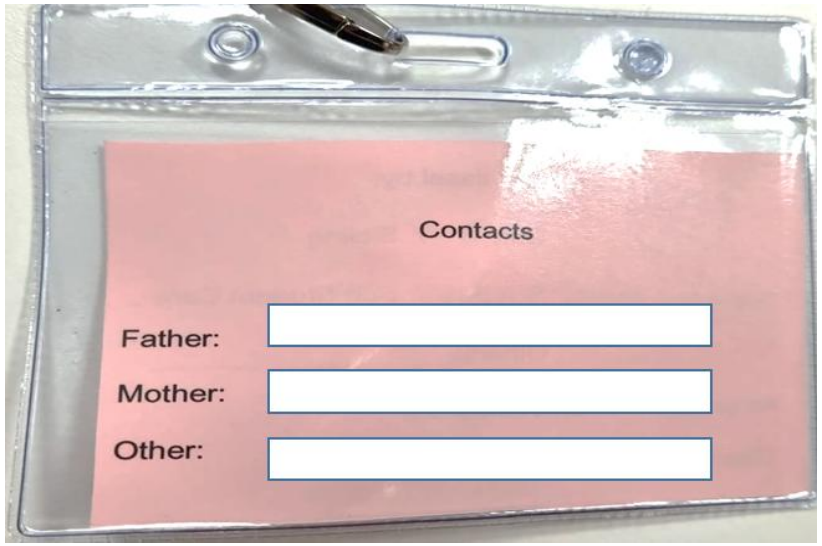
Others
A packet of tissue paper/handkerchief
Hand sanitizer
Healthy snacks (For Snack Time)
$2.50 to $3.00 for recess
A filled water bottle

STUDENT LANYARD

SENGKANG GREEN Primary School

- Your child will bring his/her lanyard home after today's orientation.
- Your child is to put on this lanyard for the **first two weeks** of the school.
- Fill in his/her dismissal arrangement and the contact numbers.





FDOS Programme – 4 January 2027 (Monday)

Time	Programme	
7.10 am – 7.25 am	Silent Reading Time	
7.30 am	Morning Assembly – National Anthem and Pledge	
7.45 am	Parents will stay in the hall for a parent engagement session.	Students will be led to their classes by their Form Teachers.
9.15 am -9.55 am	**Parents of 1A, 1B, 1C & 1D** **Recess Observation**	**Parents of 1E, 1F, 1G & 1H** Briefing on Student Edupass Account
10.00 am	**Parents of 1A, 1B, 1C & 1D** Briefing on Student Edupass Account	**Parents of 1E, 1F, 1G & 1H** **Recess Observation**
10.40 am	End of FDOS Programme	

FDOS Programme – 4 January 2027 (Monday)

PARENTS, PLEASE TAKE NOTE:

- Have your breakfast before attending the parent engagement session.
- Bring a bottle of drinking water and a light snack for the session.



ORIENTATION WEEK – 4 to 8 January 2027

SENGKANG GREEN Primary School

- **School attire:**

4 Jan (Mon)	5 Jan (Tue)	6 Jan (Wed)	7 Jan (Thu)	8 Jan (Fri)
School Uniform	PE Attire	PE Attire	School Uniform	PE Attire

- Both the Uniform and PE attires must have their name tags ironed on.
- P4 Buddies will be assigned to help P1 students during Orientation Week.
- Dismissal for P1 students on 4 Jan to 8 Jan is at **1.00 pm.**

THINGS TO BRING ON FROM 5 TO 8 JANUARY

SENGKANG GREEN Primary School

Books / Files	Stationery	Others
Refer to PG notification which will be sent by 28 December 2026.	A pencil case with 3 sharpened pencils, an eraser and a ruler	A packet of tissue paper/handkerchief
	A glue stick	Hand sanitizer
	Colour pencils	Healthy snacks (For Snack Time)
		$2.50 to $3.00 for recess
		A filled water bottle

Make sure to purchase all necessary books and uniforms before the school year begins, as the bookshop and uniform vendor will be open only from 2.00 pm onwards during the first week of school.

P1 HAPPY FEAT 2027

SENGKANG GREEN Primary School

Time	Programme	Venue
10.30 am	Time with Form Teachers	Your child's classroom
11.30 am	Happy Feat	School Hall
12.30 pm	End of Happy Feat Programme	
1.00 pm	Dismissal of P1 students	



HAPPY FEAT

8 January 2027 (Friday)

SCHOOL DAILY ROUTINE

SENGKANG GREEN Primary School

	MONDAY TO FRIDAY
Reporting Time	To be at reporting venue by 7.25 am
Flag Raising Ceremony	7.30 am
Healthy Snack Time	Between 8.00 am – 9.00 am (10 mins)
Recess	10.00 am – 10.30 am
Dismissal Time	1.00 pm (4 Jan – 8 Jan) 1.30 pm (11 Jan onwards)



Sample 2027 Primary One TIMETABLE

	7.45	8.30	9.00	9.30	10.00	10.30	11.00	11.30	12.00	12.30	1.00	1.30
Monday	**FTGP**	**FTGP**	EL	EL	Recess	MA	MA	MT	MT	EL	EL	DISMISSAL
Tuesday	EL	CCE	MT	MT	Recess	Art	Art	MA	MA	PE	PE	DISMISSAL
Wednesday	EL	EL	EL	EL	Recess	MT	MT	MT	MA	EL	EL	DISMISSAL
Thursday	EL	MA	MA	EL	Recess	CCE	MT	MT	MT	PE	HE	DISMISSAL
Friday	EL	MU	MU	MA	Recess	EL	MT	MT	PAL	PAL	PAL	DISMISSAL

FTGP: Form Teacher Guidance Period
CCE: Character and Citizenship Education
PAL: Programme for Active Learning
MU: Music

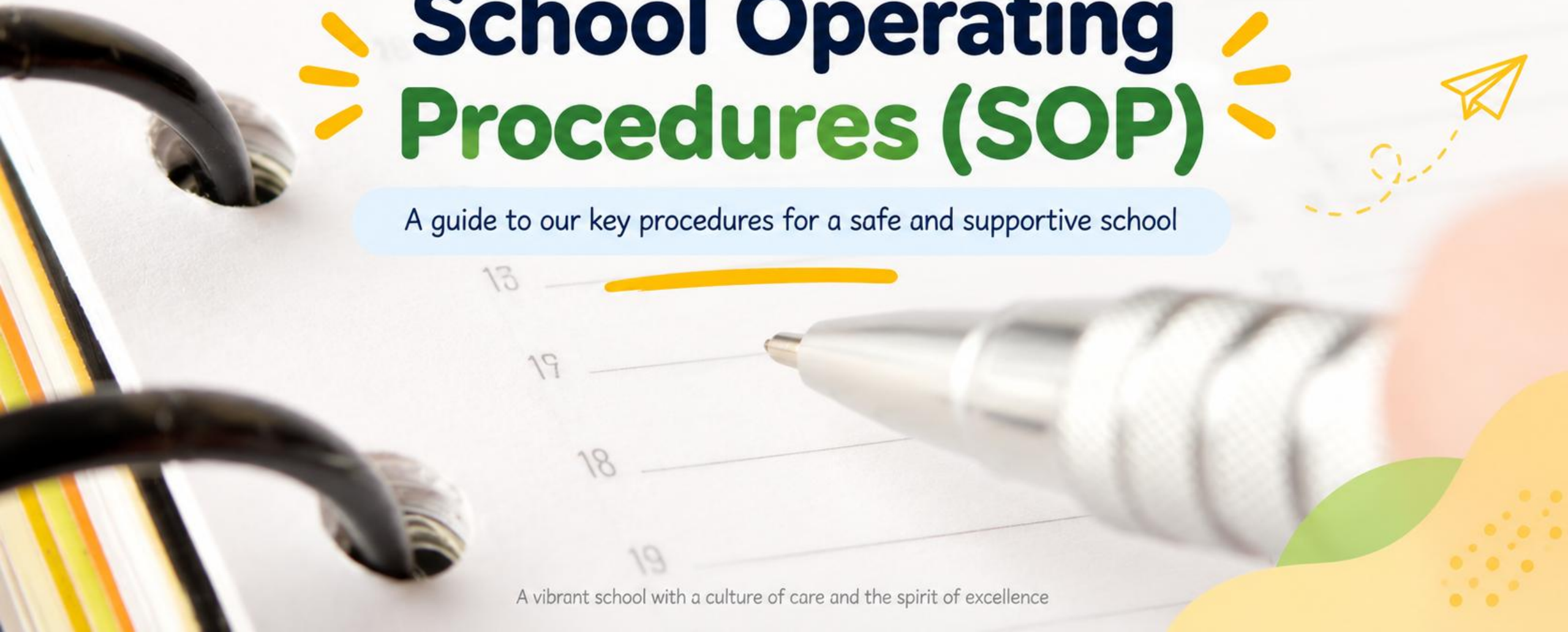
Refer to Class Timetable from **11 January onwards.**

Form Teachers Introductory Letter will be sent out via PG on **4 January.**

SENGKANG GREEN
Primary School

School Operating Procedures (SOP)

A guide to our key procedures for a safe and supportive school



A vibrant school with a culture of care and the spirit of excellence

Vehicle Drop-off Procedure



SENGKANG GREEN Primary School

1



You may drive into the school compound to drop off your child in the morning only before 7.25 am.

2



No parking is allowed.

Parents are not permitted to park their vehicles and accompany their children into the school hall.

Drop-off Procedure

For a safe and smooth start to the school day



SENGKANG GREEN Primary School

1



Move forward to the furthest available drop-off point upon entering the school.

2



Allow your child to alight safely from the side of the vehicle nearest to the kerb.

3



Wait for a safe drop-off point.

Do not allow your child to alight while the vehicle is still in the queue or at an unsafe location.

4



Keep farewells brief.

Please remain in your vehicle and avoid getting out to hug or kiss your child, as other vehicles are waiting.

Remind your child to have his/her school bag and water bottle ready before alighting.

5



Drive off promptly once your child has alighted safely to minimise congestion.

After Drop-off Procedure



1 **For drivers, please slow down** when exiting the school.



2 **Take extra care** when making the left turn after exiting to ensure everyone's safety.



School Gates and Opening Hours

Please use the correct gate and time for a smooth and safe arrival and dismissal.

SENGKANG GREEN Primary School

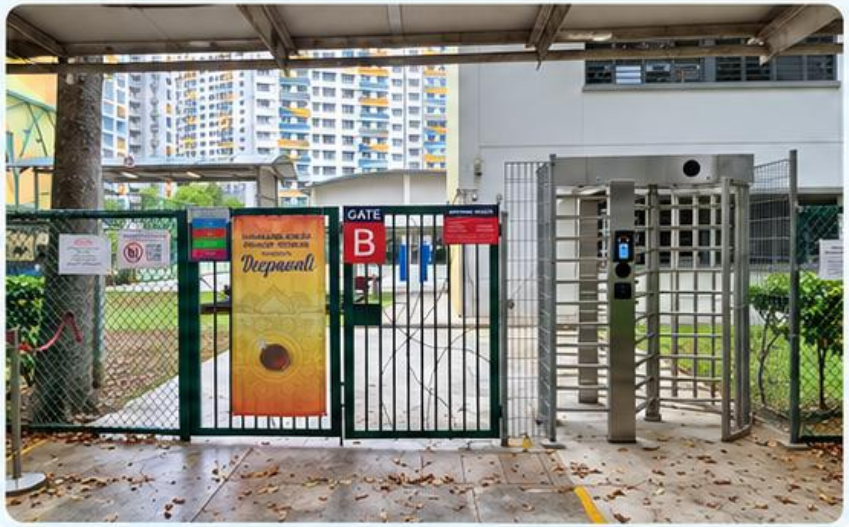
Gate A – Main Gate

Along Fernvale Road



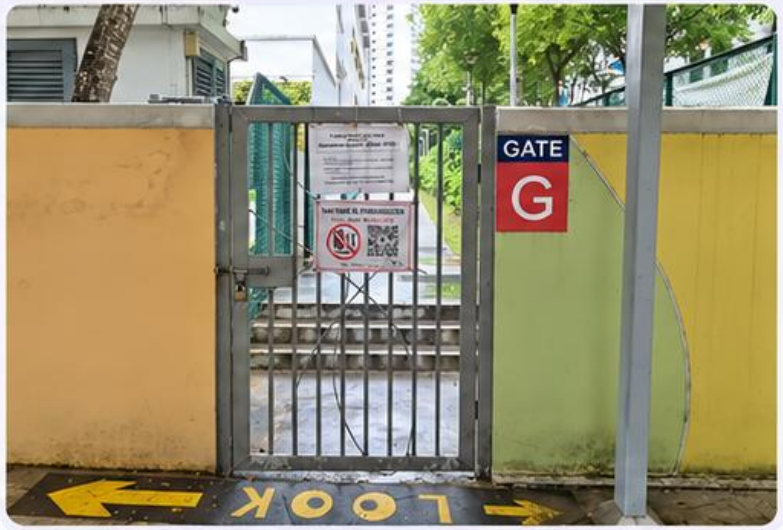
Gate B – Back Gate

Next to Blk 441C



Gate G – Side Gate

Next to Blk 453D



Gate A – Main Gate

Open daily:

6.30 am to 7.00 pm

Gates B & G – Back Gate and Side Gate

Morning arrival:
7.00 am to 7.25 am

Afternoon dismisssal:
1.30 pm to 2.00 pm

Students who arrive after 7.25 am must use Gate A.

This helps us keep our arrival and dismissal areas safe and orderly for everyone.

School Dismissal at Gate B

SENGKANG GREEN Primary School

1. Teacher will lead students out holding a class placard.



2. School staff will announce the class. and parents/guardians then step forward to receive their child.





Students will be dismissed through **Gate B** and **handed to** their parents/guardians.

Waiting Area for Dismissal near Gate B

SENGKANG GREEN Primary School





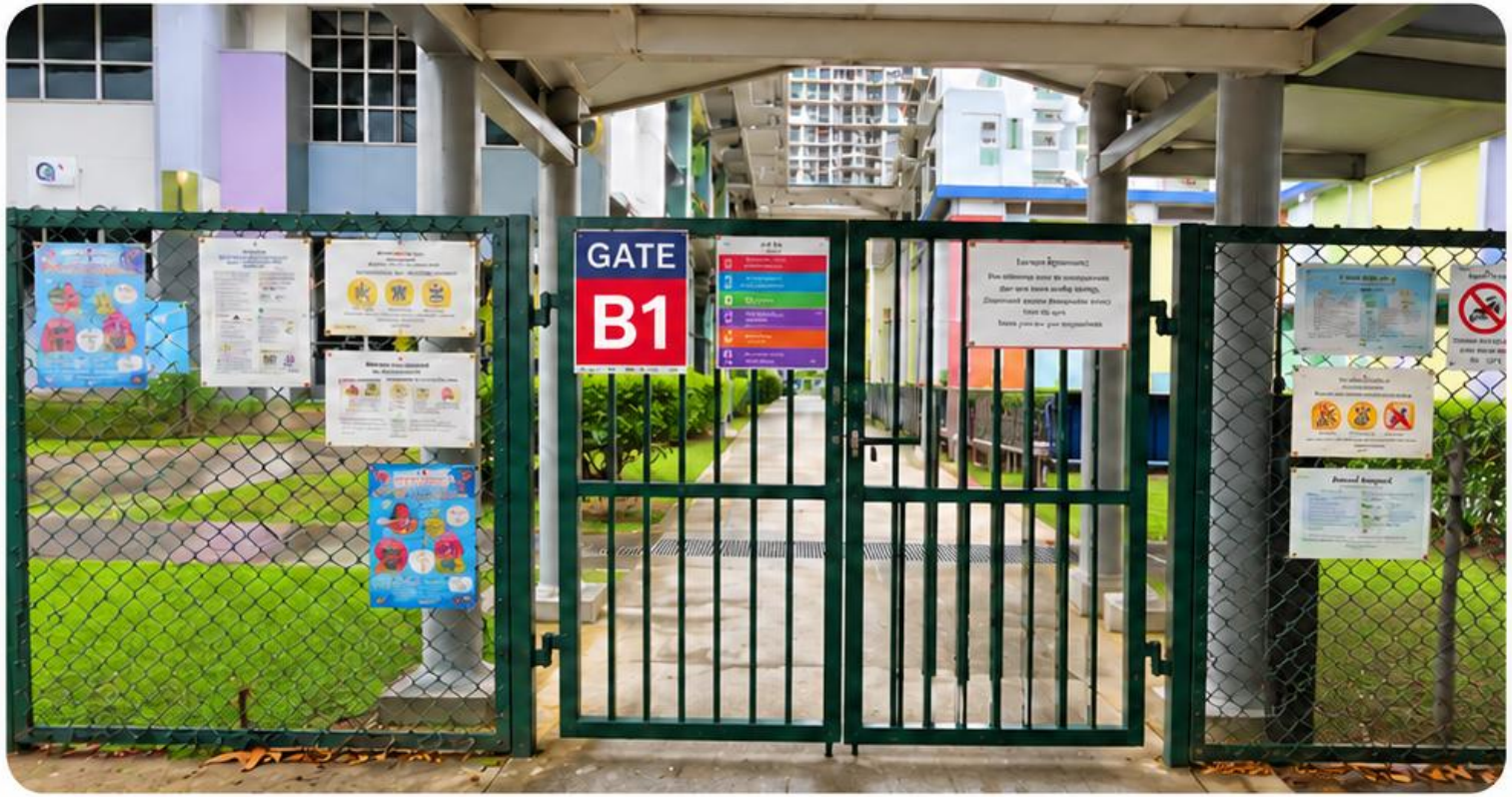
Please wait at the designated waiting area.

Keep the walkway clear for everyone's safety.

Be patient and follow the guidance of our staff.

School Dismissal at Gate B1 during Wet Weather

SENGKANG GREEN Primary School



During wet weather, dismissal will take place **at Gate B1 (MOE Kindergarten gate).**

Keep the walkways clear for everyone's safety.

Be patient and follow the guidance of our staff.

- Students will be dismissed through **Gate B1** and **handed to** their parents/guardians.
- Please **do not block the walkway** while waiting.

Dismissal Arrangement

How your child will be dismissed from school

SENGKANG GREEN Primary School



Students will be dismissed through **Gate B** and **handed** to their parents/guardians.

1 Private Cars



- Due to limited parking space in the school, only school staff can park their vehicles in the school.
- Parents are advised to park at the nearby carparks before walking over to pick their children at **Gate B.**

2 School Bus



- Students will sit at the foyer according to their bus number.
- The bus driver will take attendance to ensure all students are present before they board the bus.

3 Siblings who study in Sengkang Green Primary



- P1 students will wait at a designated classroom for their sibling.
- Please make arrangements when the sibling has to **remain in school for after-school activities.**

4 Student Care Centre (SCC)



- SCC mentors will pick up P1 students from their classrooms.
- Your child will only be released to you by the SCC mentor, even if you have changed plan for your child not to attend SCC on a particular day.

Please confirm your child's dismissal arrangement by 28 Dec 2026.
You will receive a PG notification on 22 Dec 2026.

When Your Child is Unwell...

SENGKANG GREEN
Primary School

1



Parents may request for parking inside the school,
provided this is **not during dismissal time or school events.**

2



Parents must register
with the security post.

3



For other matters such as an appointment with the school personnel,
parents need to park at alternative carparks outside school.



Please inform the school through Parents Gateway if your child is unwell and will not be in school.

Early Dismissal

What parents need to do when fetching a child before dismissal

SENGKANG GREEN Primary School

1 Report to the Security Post



Inform the Security Officer that you are here to pick up your child.
Provide your child's name and class.

2 Wait at the guardhouse

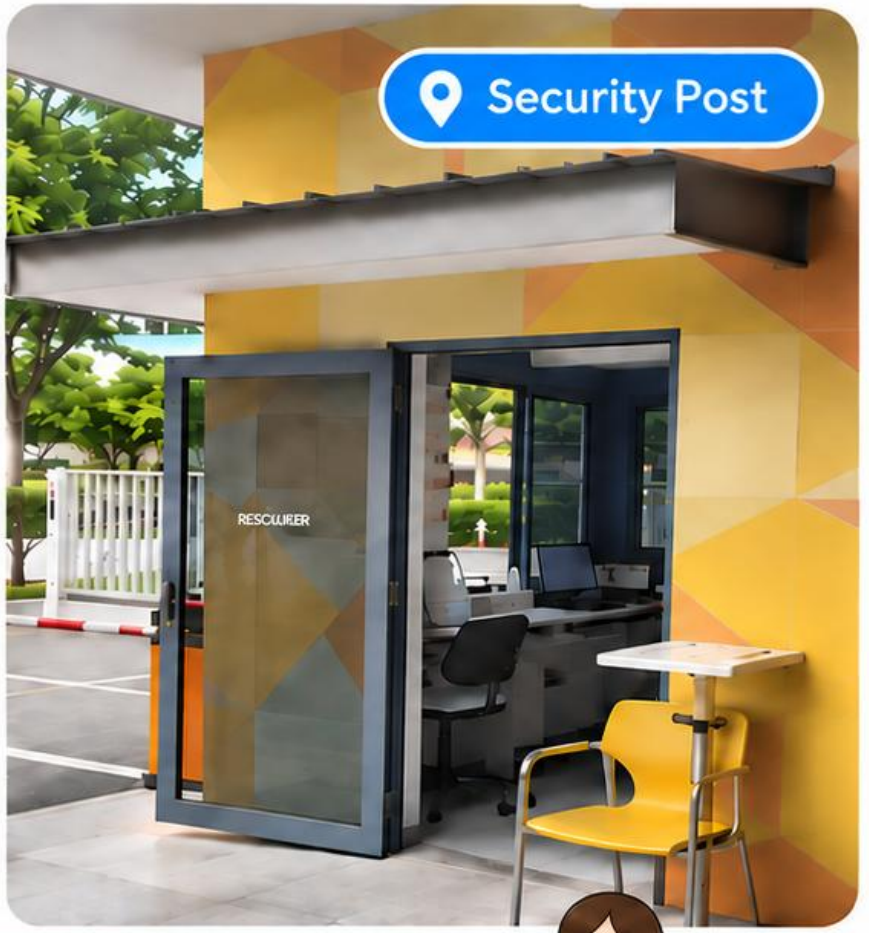


General Office staff will arrange for your child to be escorted to the guardhouse and hand over the child to you.

3 Complete the sign-out



Sign out for the early dismissal before leaving with your child.



Please inform the school when early dismissal is required.



Early Dismissal: Important Requirements

Please check these requirements before requesting early dismissal.

SENGKANG GREEN Primary School

1 Valid reasons

Early dismissal is allowed for genuine reasons, such as:



Illness



Family emergencies

2 Authorised Adult

Only authorised adult aged 18 or above can pick up the child. Identification is required.



Authorised adults include:

- Parents
- Legal guardians
- Family members (18 years old and above)
- Authorised domestic helpers

3 Supporting documents

Submit the required document through Parent Gateway when your child returns to school, as applicable.

Medical certificate
For illness

Parent's letter
For family emergencies or other valid reasons

Please inform the school when early dismissal is required.



Visiting the School: Security Procedures

All visitors must report to the Security Post first.

SENGKANG GREEN Primary School

1 Register at the Security Post



Report to the Security Post and provide your particulars to obtain a visitor sticker.

2 Display the sticker and proceed to the General Office



Wear the visitor sticker visibly at all times and proceed directly to the General Office. Please state the purpose of your visit.

3 Stay within authorised areas



Do not proceed to classrooms or the canteen without permission. Visitor access is restricted to the General Office.



For everyone's safety, please register at the Security Post and proceed to the General Office only.



Important Reminders for Parents

Three everyday practices that support a safe, responsible school community.

SENGKANG GREEN Primary School

1 Forgotten books or materials



Please avoid bringing forgotten school materials for your child. Encourage responsibility for packing the school bag.



Help your child develop a sense of responsibility!

2 Travel declarations



Submit travel declarations through Parents Gateway when required. Look out for school reminders before the term breaks



Submit early via Parents Gateway.

3 Road safety



Model safe road-crossing habits and follow the instructions of school personnel on road safety duty.

Let's keep our children safe together!

SENGKANG GREEN
Primary School

School-Home Partnership

PARENT SUPPORT GROUP

Our children do best when schools and parents work hand in hand to support them.







A vibrant school with a culture of care and the spirit of excellence

Orientation Day Letter
(Issued 21 October 2026)

SENGKANG GREEN Primary School

Reminder to signup for:

1. Edusave Standing Order

2. Giro

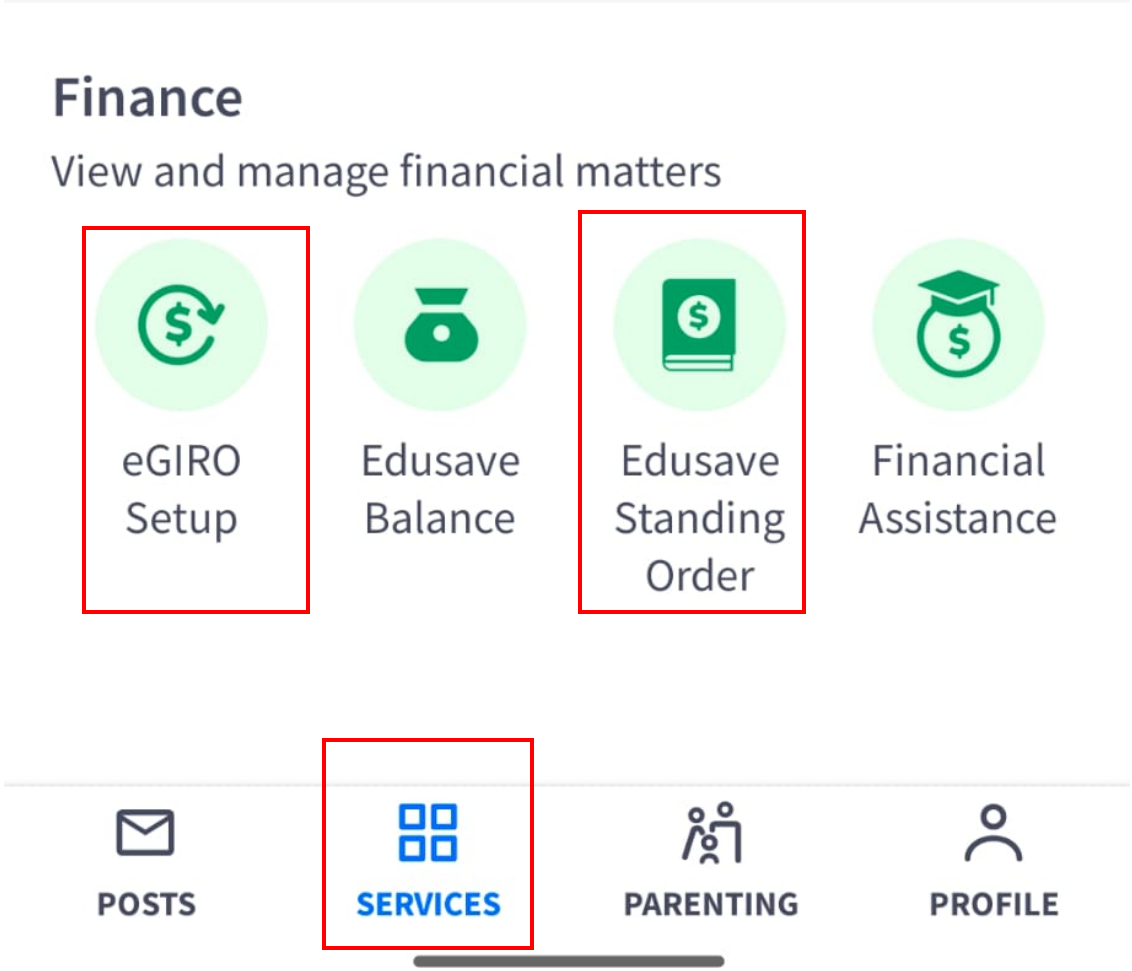
Edusave and Giro

SENGKANG GREEN Primary School

- **Edusave**
- All Singapore Citizens students will have Edusave account automatically created for them. Each year, government will deposit $230 into your child's account.
- Can be used to pay for enrichment programme and miscellaneous fee
- Parent need to apply for Edusave standing order to allow school to make the deductions

- **Giro**
- To facilitate payment of fees or charges to the school if there are insufficient funds in your child's Edusave account

How to apply for Edusave Standing Order and GIRO via Parent Gateway (PG)



SENGKANG GREEN Primary School

Join us!

Cyber Wellness Parents Workshop
'Understanding Online Harms'

Tuesday, 17 November 2026

7.30 pm – 8.30 pm (online)

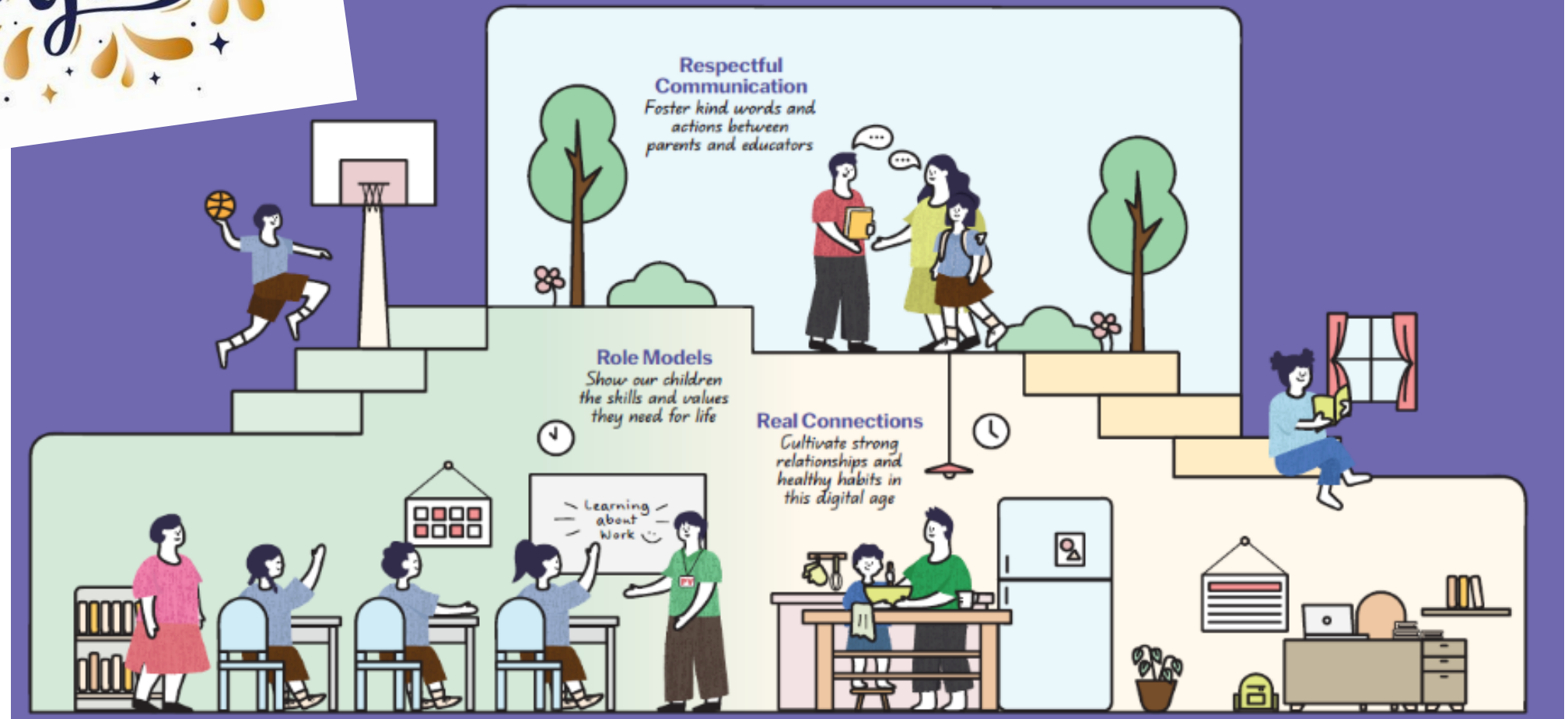
Look out for the notification on Parent Gateway soon!

Thank You

SENGKANG GREEN Primary School

Guidelines for School-Home Partnership

Raising a Happy, Confident, and Kind Generation Together



A joint effort in 2024 by the Ministry of Education and COMPASS